

Familiarisation Programmes for Independent Directors pursuant to SEBI Listing Regulations, 2015

The Company has held various sessions for the Independent Directors throughout the year on an ongoing and continual basis in the nature of familiarisation in the areas referred to in Regulation 25. Some of such sessions carried out during the financial year were as under:-

- a. Various presentations were made in every Board meetings, on different functions and areas by the Senior Executives & Statutory Auditors covering inter alia the business of the Company and those of its subsidiaries and associates.
- b. Deliberations were held and presentations were made from time to time on major developments in the areas of the Companies Act 2013 including Companies (Amendment) Act, 2017, SEBI Listing Regulations, 2015, and related Regulations etc.
- c. Directors in particular had been informed about their roles, responsibilities and duties under the new SEBI Listing Regulations through Board papers and appointment letter given to them.

It may be noted further that the independent directors of the Company being persons of great eminence and expertise were already well conversant with the business and functioning of the Company, as also with other aspects referred to in the above-said regulation

Details of attendance of Independent Directors in Familiarization Sessions are as follows:

Sr No	Name of Independent Director	FY 2019-20		FY 2018-19		FY 2017-18		FY2016-17		FY 2015-16		FY 2014-15	
		No. of sessions attended	No. of hours spent	No. of sessions attended	No. of hours spent	No. of sessions attended	No. of hours spent	No. of sessions attended	No. of hours spent	No. of sessions attended	No. of hours spent	No. of sessions attended	No. of hours spent
1	Mr. Surendar Kumar Sood ¹	NA	NA	NA	NA	NA	NA	NA	NA	1	1	6	6
2	Mr. Atul Kumar Shukla ²	NA	NA	4	4	4	4	4	4	3	3	5	5
3	Mr. Krishan Lall Khetarpaul	3	3	4	4	3	3	4	4	4	4	6	6
4	Mr. Ajay Kumar ³	4	4	2	2	5	5	3	3	4	4	NA	NA
5	Mr. Satish Chandra Sinha ⁴	4	4	3	3	5	5	2	2	NA	NA	NA	NA

⁻¹ Mr. Surendar Kumar Sood ceased to be a Director w.e.f. 13.06.2015 on account of his sudden Demise.

⁻² Resigned as Director w.e.f. 29.03.2019.

⁻³ Appointed as Director w.e.f 11.08.2015.

⁻⁴ Appointed as Director w.e.f 25.05.2016